

APRIL 17, 2026

REGULAR MEETING MINUTES  
ILLINOIS CIVIL SERVICE COMMISSION  
APRIL 17, 2026

I. CALL TO ORDER THE REGULAR OPEN MEETING AT 11:00 A.M. AT 607 EAST ADAMS STREET, SUITE 801, SPRINGFIELD, IL AND BY WEBEX VIDEO.

II. ROLL CALL AND CONFIRMATION OF A QUORUM

Chair, Teresa Smith, David Luechtefeld, G.A. Finch (remote), Judy McAnarney, and Vivian Robinson, Commissioners; Thomas Klein, Executive Director, Andrew Barris, Assistant Executive Director, Alexandra Myers, CFO and HR Manager, and Stephanie Borah, Executive Secretary; Laci Indermark (remote), Sarah Kerley (remote), Colleen Kuhn (remote), and Donna Skowronski (remote), Central Management Services; Erin Bonales (remote), Office of Executive Inspector General.

**IT WAS MOVED BY COMMISSIONER ROBINSON, SECONDED BY COMMISSIONER LUECHTEFELD AND THE MOTION ADOPTED 4-0, TO APPROVE COMMISSIONER FINCH TO ATTEND THE MEETING VIA VIDEO CONFERENCE.**

III. APPROVAL OF MINUTES OF REGULAR OPEN MEETING HELD MARCH 20, 2026

**IT WAS MOVED BY CHAIR SMITH, SECONDED BY COMMISSIONER FINCH, AND THE MOTION ADOPTED 5-0, TO APPROVE THE MINUTES OF THE REGULAR OPEN MEETING HELD MARCH 20, 2026.**

IV. PUBLIC COMMENT IN ACCORDANCE WITH THE OPEN MEETINGS ACT

V. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE

**A. Governing Rule – Section 1.142 Jurisdiction B Exemptions**

- a) The Civil Service Commission shall exercise its judgment when determining whether a position qualifies for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code. The Commission will consider any or all of the following factors inherent in the position and any other factors deemed relevant to the request for exemption:
  - 1) The amount and scope of principal policy making authority;
  - 2) The amount and scope of principal policy administering authority;
  - 3) The amount of independent authority to represent the agency, board or commission to individuals, legislators, organizations or other agencies relative to programmatic responsibilities;
  - 4) The capability to bind the agency, board or commission to a course of action;
  - 5) The nature of the program for which the position has principal policy responsibility;
  - 6) The placement of the position on the organizational chart of the agency, board or commission;
  - 7) The mission, size and geographical scope of the organizational entity or program within the agency, board or commission to which the position is allocated or detailed.
- b) The Commission may, upon its own action after 30 days' notice to the Director of Central Management Services or upon the recommendation of the Director of the Department of Central Management Services, rescind the exemption of any position that no longer meets the requirements for exemption set forth in subsection (a). However, rescission of an exemption shall be approved after the Commission has determined that an adequate level of managerial control exists in exempt status that will insure responsive and accountable administrative control of the programs of the agency, board or commission.
- c) For all positions currently exempt by action of the Commission, the Director of Central Management Services shall inform the Commission promptly in writing of all changes in essential functions, reporting structure, working title, work location, position title, position number or specialized knowledge, skills, abilities, licensure or certification.
- d) Prior to granting an exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the Commission will notify the incumbent of the position, if any, of its proposed action. The incumbent may appear at the Commission meeting at which action is to be taken and present objections to the exemption request.

(Source: Amended at 34 Ill. Reg. 3485, effective March 3, 2010)

\* \* \*

**Requests for 4d(3) Exemption**

**Regarding Item B**, the Chief Deputy General Counsel at DHS, this position develops and implements policy relating to the Division of Behavioral Health and Recovery, the Division of Developmental Disabilities, the Division of Family and Community Services, the Division of Early Childhood Services, the Division of Family and Community Services and Division of Administration.

**Regarding Item C**, the Chief Deputy General Counsel of Operations, this position formulates and implements policy regarding Litigation, Labor and Employment, HIPPA, FOIA, Administrative Support, Civil Affairs, and Olmstead and Consent Decree Compliance as well as representing the Chief Legal Counsel in administrative hearings.

**Regarding Item D**, the Deputy Chief of Health Services for the Central Region, this position develops and implement policies in the Central Office of Health Services regarding the Women’s Health Program, Infection Control Program, and the HIV Prevention Program.

**Regarding Item E**, the Deputy Chief of Health Services for the Northern Region, this position develops and implements policy in the Northern Office of Health Services regarding quality improvement, individual care, and medical transfers.

**Regarding Item F**, the Deputy Chief of Health Services for the Southern Region, this position develops and implements policy in the Southern Office of Health Services regarding medical ethics and licensure requirements.

**Regarding Item G**, Additionally, CMS has provided notice that it is abolishing the 4d3 exempt, Firearms Safety Counsel position at the ISP.

All of the proposed exemptions were approved by the OEIG-HEM unit. These are new positions and there are currently no incumbents in these positions.

Chair Smith asked if the positions at DOC reported to a PSA when they were designated as an SPSA. Sarah Kerley from CMS stated that the positions reported to the Medical Administrator.

**B. Illinois Department of Human Services**

Position Number	40070-10-17-000-10-01
Functional Title	SPSA, Chief Deputy General Counsel
Incumbent	Vacant
Supervisor	SPSA, Chief General Counsel
Location	Cook County

**C. Illinois Department of Human Services**

Position Number	40070-10-17-000-20-01
Functional Title	SPSA, Chief Deputy General Counsel of Programs
Incumbent	Vacant
Supervisor	SPSA, Chief General Counsel
Location	Cook County

**D. Illinois Department of Corrections**

Position Number	26404-299-03-100-10-01 (90674819)
Functional Title	SPSA, Deputy Chief of Health Services - Central Region
Incumbent	Vacant
Supervisor	<del>PSA, Agency Medical Director</del> Medical Administrator IV
Location	Sangamon County

**E. Illinois Department of Corrections**

Position Number	26404-299-03-100-20-01 (90674821)
Functional Title	SPSA, Deputy Chief of Health Services - Northern Region
Incumbent	Vacant
Supervisor	<del>PSA, Agency Medical Director</del> Medical Administrator IV
Location	Cook County

**F. Illinois Department of Corrections**

Position Number	26404-299-03-100-50-01 (90674818)
Functional Title	SPSA, Deputy Chief of Health Services - Southern Region
Incumbent	Vacant
Supervisor	<del>PSA, Agency Medical Director</del> Medical Administrator IV
Location	Sangamon County

**IT WAS MOVED BY COMMISSIONER ROBINSON SECONDED BY COMMISSIONER MCANARNEY AND THE MOTION WAS ADOPTED 5-0, TO GRANT THE REQUEST FOR EXEMPTION FROM JURISDICTION B OF THE PERSONNEL CODE FOR THE POSITIONS LISTED ABOVE AS ITEMS B - F.**

**VI. CLASS SPECIFICATIONS AND PERSONNEL RULES**

**A. Governing Rule – Section 1.45 Classification Plan**

The Commission will review the class specifications requiring Commission approval under the Classification Plan and will approve those that meet the requirements of the Personnel Code and Personnel Rules and conform to the following accepted principles of position classification:

- a) The specifications are descriptive of the work being done or that will be done;
- b) Identifiable differentials are set forth among classes that are sufficiently significant to permit the assignment of individual positions to the appropriate class;
- c) Reasonable career promotional opportunities are provided;
- d) The specifications provide a reasonable and valid basis for selection screening by merit examinations;

APRIL 17, 2026

- e) All requirements of the positions are consistent with classes similar in difficulty, complexity and nature of work; and
- f) The relation of the class specifications to any applicable collective bargaining agreement.

**B. Governing Rule – Section 1.310 Personnel Rules**

The Commission has power to disapprove new rules or amendments to existing rules submitted by the Director of Central Management Services. Such proposed new rules or amendments of existing rules submitted to the Commission shall be accompanied by a report of proceedings attending the prior public hearing required by law with respect to them. If the Commission does not disapprove new rules or any amendment to existing rules within 30 days following the receipt from the Director of Central Management Services, the new rules or amendments have the force and effect of law after filing by the Director with the Secretary of State.

**None Submitted**

**IT WAS MOVED BY COMMISSIONER MCANARNEY, SECONDED BY COMMISSIONER ROBINSON THE MOTION ADOPTED 5-0 TO DISAPPROVE ANY AMENDMENTS TO CLASS SPECIFICATIONS AND ANY AMENDMENTS TO PERSONNEL RULES RECEIVED BY THE COMMISSION STAFF BUT NOT INCLUDED IN THIS AGENDA TO ALLOW ADEQUATE STUDY.**

**VII. MOTION TO CLOSE A PORTION OF THE MEETING**

**IT WAS MOVED BY CHAIR SMITH SECONDED BY COMMISSIONER MCANARNEY THE MOTION ADOPTED 5-0 TO CLOSE A PORTION OF THE MEETING PURSUANT TO SUBSECTIONS 2(c)(1), 2(c)(4), AND 2(c)(11) OF THE OPEN MEETINGS ACT.**

<b>SMITH</b>	<b>YES</b>	<b>MCANARNEY</b>	<b>YES</b>
<b>ROBINSON</b>	<b>YES</b>	<b>LUECHTEFELD</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>		

VIII. RECONVENE THE REGULAR OPEN MEETING

IX. APPROVAL OF MINUTES OF THE CLOSED PORTION OF THE REGULAR MEETING HELD MARCH 20, 2026?

**IT WAS MOVED BY COMMISSIONER LUECHTEFELD, SECONDED BY CHAIR SMITH THE MOTION ADOPTED 5-0 TO APPROVE THE MINUTES OF THE CLOSED PORTION OF THE REGULAR MEETING HELD MARCH 20, 2026.**

X. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEALS

Appeal Number	DA-38-26
Employee	Heidi Scott
Appeal Date	11/21/2025
Agency	Department of Corrections
Decision Date	April 3, 2026
Appeal Type	Discharge
Proposal for Decision	Dismissed/Interlocutory
ALJ	Andrew Barris

**IT WAS MOVED BY CHAIR SMITH, SECONDED BY COMMISSIONER MCANARNEY, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION.**

<b>SMITH</b>	<b>YES</b>	<b>MCANARNEY</b>	<b>YES</b>
<b>ROBINSON</b>	<b>YES</b>	<b>LUECHTEFELD</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>		

Appeal Number	DA-39-26
Employee	Ditmir Demirovski
Appeal Date	11/24/2025
Agency	Department of Human Services
Decision Date	April 3, 2026
Appeal Type	Discharge
Proposal for Decision	Discharge Upheld
ALJ	Andrew Barris

**IT WAS MOVED BY COMMISSIONER MCANARNEY, SECONDED BY COMMISSIONER FINCH, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION.**

<b>SMITH</b>	<b>YES</b>	<b>MCANARNEY</b>	<b>YES</b>
<b>ROBINSON</b>	<b>YES</b>	<b>LUECHTEFELD</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>		

APRIL 17, 2026

Appeal Number	DA-43-26
Employee	Jessica Doty
Appeal Date	12/08/2025
Agency	Department of Corrections
Decision Date	April 3, 2026
Appeal Type	Discharge
Proposal for Decision	Discharge Upheld
ALJ	Andrew Barris

**IT WAS MOVED BY CHAIR SMITH, SECONDED BY COMMISSIONER MCANARNEY, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION.**

<b>SMITH</b>	<b>YES</b>	<b>MCANARNEY</b>	<b>YES</b>
<b>ROBINSON</b>	<b>YES</b>	<b>LUECHTEFELD</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>		

Appeal Number	DA-48-26
Employee	Deon Myles
Appeal Date	01/12/2026
Agency	Department of Children and Family Services
Decision Date	April 3, 2026
Appeal Type	Discharge
Proposal for Decision	Reduced to 30 day Suspension plus SPD
ALJ	Thomas Klein

**IT WAS MOVED BY COMMISSIONER ROBINSON, SECONDED BY COMMISSIONER LUECHTEFELD, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION.**

<b>SMITH</b>	<b>YES</b>	<b>MCANARNEY</b>	<b>YES</b>
<b>ROBINSON</b>	<b>YES</b>	<b>LUECHTEFELD</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>		

Appeal Number	DA-54-26
Employee	Micah Patterson
Appeal Date	02/11/2026
Agency	Department of Environmental Protection Agency
Decision Date	April 3, 2026
Appeal Type	Discharge
Proposal for Decision	Dismissed/No Jurisdiction
ALJ	Thomas Klein

APRIL 17, 2026

**IT WAS MOVED BY COMMISSIONER MCANARNEY, SECONDED BY COMMISSIONER ROBINSON, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION.**

<b>SMITH</b>	<b>YES</b>	<b>MCANARNEY</b>	<b>YES</b>
<b>ROBINSON</b>	<b>YES</b>	<b>LUECHTEFELD</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>		

Appeal Number	DA-55-26
Employee	Dallas Sullivan
Appeal Date	02/11/2026
Agency	Department of Human Services
Decision Date	April 3, 2026
Appeal Type	Discharge
Proposal for Decision	Dismissed/No Jurisdiction
ALJ	Thomas Klein

**IT WAS MOVED BY COMMISSIONER ROBINSON, SECONDED BY CHAIR SMITH, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION.**

<b>SMITH</b>	<b>YES</b>	<b>MCANARNEY</b>	<b>YES</b>
<b>ROBINSON</b>	<b>YES</b>	<b>LUECHTEFELD</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>		

Appeal Number	DA-57-26
Employee	Brandon Duck
Appeal Date	02/17/2026
Agency	Department of Human Services
Decision Date	April 3, 2026
Appeal Type	Discharge
Proposal for Decision	Dismissed/No Jurisdiction
ALJ	Thomas Klein

**IT WAS MOVED BY COMMISSIONER LUECHTEFELD, SECONDED BY COMMISSIONER MCANARNEY, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION.**

<b>SMITH</b>	<b>YES</b>	<b>MCANARNEY</b>	<b>YES</b>
<b>ROBINSON</b>	<b>YES</b>	<b>LUECHTEFELD</b>	<b>YES</b>
<b>FINCH</b>	<b>YES</b>		

APRIL 17, 2026

XI. STAFF REPORT

- Thomas Klein once again reminded everyone about the statements of economic interests and when they are due as well as instructing them to talk to Alexandra Myers for assistance.
- Executive Director Thomas Klein notified the commission that he and Alex appeared before the House Appropriations Committee to present the budget for FY27, and all went well. It appears that the budget will be approved.

XII. ANNOUNCEMENT OF NEXT REGULAR OPEN MEETING

**The next regular open meeting is to be held at 11:00 a.m. on Friday, May 15, 2026, in the Springfield office of the Commission, as well as Webex.**

**There was a question from Commissioner Luechtefeld regarding clarification on the day that the meeting will be held in June due to the Holiday. It was confirmed that it will be held on a Thursday that month.**

XIII. MOTION TO ADJOURN

**IT WAS MOVED BY COMMISSIONER ROBINSON, SECONDED BY COMMISSIONER MCANARNEY, MOTION ADOPTED 5-0 TO ADJOURN THE MEETING AT 11:22 A.M.**