REGULAR MEETING AGENDA ILLINOIS CIVIL SERVICE COMMISSION May 20, 2016

- I. <u>CALL TO ORDER THE REGULAR OPEN MEETING AT 11:00 A.M. AT 160 NORTH LASALLE STREET, SUITE S-901, CHICAGO, ILLINOIS</u>
- II. PRESENT
- III. APPROVAL OF MINUTES OF REGULAR OPEN MEETING HELD APRIL 15, 2016

WILL THE COMMISSION APPROVE THE MINUTES OF THE REGULAR OPEN MEETING HELD APRIL 15, 2016?

IV. PUBLIC COMMENT IN ACCORDANCE WITH THE OPEN MEETINGS ACT

MEMBERS OF THE PUBLIC ARE OFFERED AN OPPORTUNITY TO ADDRESS MEMBERS OF THE COMMISSION IN ACCORDANCE WITH THE OPEN MEETINGS ACT AND RULES OF THE CIVIL SERVICE COMMISSION.

V. <u>EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE</u>

A. Report on Exempt Positions from Central Management Services

Agoney	Total Employees	Number of Exempt Positions
<u>Agency</u>	Employees	<u>FOSITIONS</u>
Aging	146	18
Agriculture	335	20
Arts Council	11	2
Capitol Development Board		
Central Management Services	1 419	115
Children and Family Services		
Civil Service Commission		
Commerce & Economic Opportunity		
Commerce Commission		
Corrections		
Criminal Justice Authority		
Deaf and Hard of Hearing Comm		
Developmental Disabilities Council		
Emergency Management Agency		
Employment Security	1 173	32
Environmental Protection Agency	705	18
Financial & Professional Regulation		
Gaming Board		
Guardianship and Advocacy		
Healthcare and Family Services		
Historic Preservation Agency		
Human Rights Commission		
Human Rights Department	127	0
Human Services		
Illinois Torture Inquiry Relief Commission		
Independent Tax Tribunal		
Insurance		
Investment Board		
Juvenile Justice		
Labor		
Labor Relations Board Educational		
Labor Relations Board State		
Law Enforcement Training & Standards Bd	20	2
Lottery		
Military Affairs		
Natural Resources	1 213	31
Pollution Control Board		
Prisoner Review Board		
Property Tax Appeal Board		
Public Health		
Racing Board		
Revenue		
State Fire Marshal		
State Police		
State Police Merit Board		
State Retirement Systems		
Transportation		
Veterans' Affairs		
Workers' Compensation Commission		
workers Compensation Commission	143	11
mom . r a	4 5 0 4 5	
TOTALS	46,013	881

B. Governing Rule – Section 1.142 Jurisdiction B Exemptions

- a) The Civil Service Commission shall exercise its judgment when determining whether a position qualifies for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code. The Commission will consider any or all of the following factors inherent in the position and any other factors deemed relevant to the request for exemption:
 - 1) The amount and scope of principal policy making authority;
 - 2) The amount and scope of principal policy administering authority;
 - 3) The amount of independent authority to represent the agency, board or commission to individuals, legislators, organizations or other agencies relative to programmatic responsibilities;
 - 4) The capability to bind the agency, board or commission to a course of action;
 - 5) The nature of the program for which the position has principal policy responsibility;
 - 6) The placement of the position on the organizational chart of the agency, board or commission;
 - 7) The mission, size and geographical scope of the organizational entity or program within the agency, board or commission to which the position is allocated or detailed.
- b) The Commission may, upon its own action after 30 days notice to the Director of Central Management Services or upon the recommendation of the Director of the Department of Central Management Services, rescind the exemption of any position that no longer meets the requirements for exemption set forth in subsection (a). However, rescission of an exemption shall be approved after the Commission has determined that an adequate level of managerial control exists in exempt status that will insure responsive and accountable administrative control of the programs of the agency, board or commission.
- c) For all positions currently exempt by action of the Commission, the Director of Central Management Services shall inform the Commission promptly in writing of all changes in essential functions, reporting structure, working title, work location, position title, position number or specialized knowledge, skills, abilities, licensure or certification.
- d) Prior to granting an exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the Commission will notify the incumbent of the position, if any, of its proposed action. The incumbent may appear at the Commission meeting at which action is to be taken and present objections to the exemption request.

(Source: Amended at 34 Ill. Reg. 3485, effective March 3, 2010)

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C. <u>Illinois Department of Corrections – proposed exemption (continued from January 15, February 19, March 18, and April 15, 2016 meetings)</u>

Position Number	40070-29-08-000-01-01
Functional Title	Chief Labor Counsel
Incumbent	Vacant
Supervisor	Governor's Office Chief Labor Counsel
Location	Sangamon County

CMS Recommendation: "This position does meet the reporting criteria of the Commission Rules and considering the similarities of the requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption."

D. <u>Illinois Department of Human Services – proposed exemption (continued from January 15, February 19, March 18, and April 15, 2016 meetings)</u>

Position Number	40070-10-00-000-00-01
Functional Title	Chief Labor Counsel
Incumbent	Vacant
Supervisor	Governor's Office Chief Labor Counsel
Location	Sangamon County

CMS Recommendation: "This position does meet the reporting criteria of the Commission Rules and considering the similarities of the requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption."

E. <u>Illinois Department of Corrections – proposed exemption (continued from April 15, 2016 meeting)</u>

Position Number	40070-29-04-010-00-01
Functional Title	Deputy Director of Operations
Incumbent	Michael P. Atchison
Supervisor	Chief of Operations who reports to the Public Safety Officer
	who reports to the Director
Location	Randolph County

CMS Recommendation: "This position does meet the reporting criteria of the Commission Rules and considering the similarities of the requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption."

F. <u>Illinois Department of Insurance – proposed exemption (continued from March 18, 2016 meeting)</u>

Position Number	40070-14-40-000-00-01
Functional Title	Health Information Technology Exchange Program Director ^A
Incumbent	Brian P. Gorman
Supervisor	Director
Location	Cook County

CMS Recommendation: "This position does meet the reporting criteria of the Commission Rules and considering the similarity of the requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption."

G. <u>Illinois Department of Central Management Services – proposed exemption</u>

Position Number	40070-37-30-000-20-01
Functional Title	Group Health Plan Finance Manager/CFO
Incumbent	Vacant
Supervisor	Assistant Deputy Director of Benefits who reports to the
	Deputy Director of Benefits who reports to the Director
Location	Sangamon County

CMS Recommendation: "This position meets the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption."

H. Illinois Torture Inquiry and Relief Commission – proposed exemption

Position Number	40070-50-02-000-00-01 ^B
Functional Title	Director
Incumbent	Robert Olmstead
Supervisor	Chairman
Location	Sangamon County

CMS Recommendation: "This position does meet the reporting criteria of the Commission Rules and considering the similarity of the requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption."

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^A This position was granted exemption on March 16, 2012 for two years which was extended on February 21, 2014 for an additional two years. On January 15, 2016 the position was granted exemption through March 18, 2016. On March 18, 2016 the exemption was granted through May 20, 2016.

^B This position was granted exemption on November 15, 2013 through August 19, 2016.

I1. Illinois Department of Innovation and Technology (DoIT) – proposed exemption

Position Number	40070-28-11-070-00-01
Functional Title	General Counsel
Incumbent	Vacant
Supervisor	Chief of Staff who reports to the Secretary
Location	Cook County

I2. Illinois Department of Innovation and Technology (DoIT) – proposed exemption

Position Number	40070-28-11-020-00-01
Functional Title	Human Resources Manager
Incumbent	Vacant
Supervisor	Chief of Staff who reports to the Secretary
Location	Sangamon County

I3. Illinois Department of Innovation and Technology (DoIT) – proposed exemption

Position Number	37015-28-11-000-20-01
Functional Title	Legislative Liaison
Incumbent	Vacant
Supervisor	Chief of Staff who reports to the Secretary
Location	Sangamon County

I4. Illinois Department of Innovation and Technology (DoIT) – proposed exemption

Position Number	40070-28-15-000-00-01
Functional Title	Chief Information Officer-Families, Children and Elderly
	Cluster
Incumbent	Vacant
Supervisor	Secretary
Location	Sangamon County

I5. Illinois Department of Innovation and Technology (DoIT) – proposed exemption

Position Number	40070-28-16-000-00-01
Functional Title	Chief Information Officer-Government and Public Employees
	Cluster
Incumbent	Vacant
Supervisor	Secretary
Location	Cook County

I6. Illinois Department of Innovation and Technology (DoIT) - proposed exemption

Position Number	40070-28-17-000-00-01
Functional Title	Chief Information Officer-Business and Workforce Cluster
Incumbent	Vacant
Supervisor	Secretary
Location	Cook County

I7. Illinois Department of Innovation and Technology (DoIT) – proposed exemption

Position Number	40070-28-18-000-00-01		
Functional Title	Chief Information Officer-Natural and Cultural Resources		
Functional Title	Cluster		
Incumbent	Vacant		
Supervisor	Secretary		
Location	Sangamon County		

I8. <u>Illinois Department of Innovation and Technology (DoIT) – proposed exemption</u>

Position Number	40070-28-19-000-00-01		
Functional Title	Chief Information Officer-Public Safety Cluster		
Incumbent	Vacant		
Supervisor	Secretary		
Location	Sangamon County		

19. Illinois Department of Innovation and Technology (DoIT) – proposed exemption

Position Number	40070-28-20-000-00-01		
Functional Title	Chief Information Officer-Students Cluster		
Incumbent	Vacant		
Supervisor	Secretary		
Location	Cook County		

I10. Illinois Department of Innovation and Technology (DoIT) – proposed exemption

Position Number	40070-28-21-000-00-01	
Functional Title	Chief Information Officer-Transportation Cluster	
Incumbent	Vacant	
Supervisor	Secretary	
Location	Sangamon County	

CMS Recommendation: "These positions do meet the reporting criteria of the Commission Rules and considering the similarity of these requested positions with those of other 4d(3) exempt positions, I recommend 4d(3) exemptions."

J. <u>Illinois Department of Lottery – proposed exemption</u>

Position Number	40070-45-02-100-00-01	
Functional Title	Deputy General Counsel	
Incumbent	Vacant	
Supervisor	General Counsel who reports to the Director	
Location	Cook County	

CMS Recommendation: "This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption."

K. Illinois Department of Revenue – proposed exemption

Position Number	00502-25-04-000-02-01
Functional Title	Legislative Liaison
Incumbent	Vacant
Supervisor	Manager of Legislative Office who reports to the Director
Location	Sangamon County

CMS Recommendation: "This position does meet the reporting criteria of the Commission Rules and considering the similarities of this requested position with those of other 4d(3) exempt positions, I recommend 4d(3) exemption."

L. Illinois Department of Revenue – proposed exemption

Position Number	40070-25-71-140-00-01 ^C	
Functional Title	Liquor Compliance Manager	
Incumbent	Barbara Bruno	
Supervisor	Liquor Control Associate Director who reports to the Executive Director of the Liquor Control Commission, who reports to the Director of Revenue	
Location	Cook County	

CMS Recommendation: "This position as clarified, still meets the reporting criteria of the Commission Rules and considering the similarity of the position with those of other 4d(3) exempt positions, I recommend sustaining the 4d(3) exemption."

^C This position number is already 4d(3) exempt but the position description was clarified with a substantial change in duties and resubmitted for consideration.

WILL THE COMMISSION GRANT THE REQUEST FOR EXEMPTION FROM JURISDICTION B OF THE PERSONNEL CODE FOR THE FOLLOWING POSITIONS?

- **C:** Chief Labor Counsel (Corrections)
- **D:** Chief Labor Counsel (Human Services)
- **E:** Deputy Director of Operations (Corrections)
- F: Health Information Technology Exchange Program Director (Insurance)
- **G:** Benefits Group Health Plan CFO (Central Management Services)
- **H:** Director (Torture Inquiry and Relief Commission)
- **I1:** General Counsel (DoIT)
- **I2:** Human Resource Manager (DoIT)
- **I3:** Legislative Liaison (DoIT)
- I4: Chief Information Officer-Families, Children and Elderly (DoIT)
- **I5:** Chief Information Officer-Government and Public Employees (DoIT)
- **I6:** Chief Information Officer-Business and Workforce (DoIT)
- **I7:** Chief Information Officer-Natural and Cultural Resources (DoIT)
- **I8:** Chief Information Officer-Public Safety (DoIT)
- **I9:** Chief Information Officer-Students (DoIT)
- **I10: Chief Information Officer-Transportation Cluster (DoIT)**
- **J:** Deputy General Counsel (Lottery)
- **K:** Legislative Liaison (Revenue)
- **L:** Liquor Compliance Manager (Revenue)

M. <u>Proposed Rescissions in accordance with Section 1.142(b) of the Rules of the</u> Civil Service Commission

On April 19, 2016 the Executive Director sent notice to the Director of Central Management Services of the proposed rescissions of 49 current 4d(3) exempt positions which may no longer meet the requirements for exemption. According to information provided by Central Management Services, these positions were granted exempt status but have been vacant for an extended period of time or the program supporting the exemption has changed or other reasons. Each affected agency director was also provided with a courtesy notice of this proposed action. After resolving a number of issues with several of the proposed rescissions, the following is a list of the positions that will now be put forth before the Commission for formal consideration of rescission of their exemption. Section 1.142(b) also provides that withdrawal of exemption shall be approved after the Commission has determined that an adequate

level of managerial control exists in exempt status positions which will ensure responsive and accountable administrative control of the programs of the agency.

Item Position Number Agency Functi		Functional Title		
1	40070-46-00-200-00-03	Environmental Protection	Citizen Response Manager	
2	40070-48-52-000-00-01	Historic Pres.	State Historian/Manager ALPLM Research & Collections	
3	40070-10-89-200-00-01	Human Services	Director, Bureau of Pharmacy & Clinical Support	
4	37015-25-04-000-02-01	Revenue	Legislative Liaison	
5	40070-50-90-200-00-01	Arts Council	Deputy Director Programs	
6	40070-37-60-010-0701	Central Mgmt. Services	Region 7 Property Manager	
7	40070-37-62-300-00-01	Central Mgmt. Services	Property Manager, Transactions – Central and South Regions	
8	40070-37-62-000-00-01	Central Mgmt. Services	Property Management, Transactions & Property Admin	
9	40070-37-62-200-00-01	Central Mgmt. Services	Property Management, Transactions, Chicago & North Regions	
10	40070-37-62-400-00-01	Central Mgmt. Services	Prop. Mgmt, Transactions & Property Admin., Real Property	
11	40070-37-80-000-00-01	Central Mgmt. Services	Deputy Director-Office of Communication & Information	
12	40070-37-80-100-01-01	Central Mgmt. Services	IOCI Media Administrator- Aging/Insurance	
13	40070-37-80-100-01-03	Central Mgmt. Services	IOCI Media Administrator – Commerce & Econ Opportunity	
14	40070-37-80-100-01-06	Central Mgmt. Services	IOCI Media Administrator – CMS & Juvenile Justice	
15	40070-37-80-100-01-07	Central Mgmt. Services	IOCI Media Administrator – Environ. Protection Agency	
16	40070-37-80-100-01-08	Central Mgmt. Services	IOCI Media Administrator – Financial and Professional Regulation /Revenue	
17	40070-37-80-100-01-09	Central Mgmt. Services	Igmt. IOCI Media Administrator – Human Services	
18	40070-37-80-100-01-10	Central Mgmt. Services	IOCI Media Administrator – Human Rights	
19	40070-37-80-100-01-11	Central Mgmt. Services	IOCI Media Administrator – Natural Resources	
20	40070-37-80-100-01-13	Central Mgmt. Services	IOCI Media Administrator – Corrections	

21 40070-37-80-100-01-14 Services Corrections 22 40070-37-80-100-01-15 Central Mgmt. Services Labor/Workers' Compensation 23 40070-37-80-100-01-17 Central Mgmt. Services Public Health 24 40070-37-80-100-01-17 Central Mgmt. Services Public Health 25 40070-37-80-100-01-19 Central Mgmt. Services Revenue 26 40070-37-80-100-01-21 Central Mgmt. Services Revenue 27 40070-37-80-100-01-23 Central Mgmt. Services Central Mgmt. Services Central Mgmt. Services Revenue 28 40070-37-80-100-01-24 Central Mgmt. Services Central Mgmt. Services Central Mgmt. Services Healthcare 29 40070-37-80-100-01-24 Central Mgmt. Services Central Mgmt	2.1	40050 25 00 400 04 44	Central Mgmt.	IOCI Media Administrator –	
22	21	40070-37-80-100-01-14	_	Corrections	
22	22	40070 27 00 100 01 15	Central Mgmt.		
23 40070-37-80-100-01-16 Central Mgmt. Services Central Mgmt. Services Director, Media Administrator – Public Health Central Mgmt. Services Director, Media Administrator – Public Health Central Mgmt. Services Healthcare Central Mgmt. Services Healthcare Central Mgmt. Services Healthcare Central Mgmt. Services Central Mgmt. Se	22	400/0-3/-80-100-01-15	_	Labor/Workers' Compensation	
25 40070-37-80-100-01-17 Services Public Health IOCI Media Administrator - Public Health IOCI Media	22	40070 27 00 100 01 16	Central Mgmt.	*	
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Services Visual Media	34	40070-37-80-400-00-01	_	IOCI Media Administrator –	
Solution	37	40070-37-80-400-00-01	Services		
Econ Opp. Management	35	40070-42-00-006-00-01	Commerce and		
36 40070-42-00-800-00-01 Econ Opp. Chief Accountability Officer 37 26908-10-76-000-00-01 Human Services Director, Mental Health 38 40070-10-40-000-00-01 Human Services Manager, Alcoholism and Substance Abuse Division 39 40070-10-76-100-00-01 Human Services Associate Director for Hospital Operations 40 40070-20-06-206-00-61 Public Health Regional Health Officer, Champaign 41 00501-25-04-000-02-01 Revenue Legislative Liaison		+0070 +2 00 000 00 01	**	Management	
37 26908-10-76-000-00-01 Human Services Director, Mental Health 38 40070-10-40-000-00-01 Human Services Manager, Alcoholism and Substance Abuse Division 39 40070-10-76-100-00-01 Human Services Associate Director for Hospital Operations 40 40070-20-06-206-00-61 Public Health Regional Health Officer, Champaign 41 00501-25-04-000-02-01 Revenue Legislative Liaison	36	40070-42-00-800-00-01		Chief Accountability Officer	
3840070-10-40-000-00-01Human ServicesManager, Alcoholism and Substance Abuse Division3940070-10-76-100-00-01Human ServicesAssociate Director for Hospital Operations4040070-20-06-206-00-61Public HealthRegional Health Officer, Champaign4100501-25-04-000-02-01RevenueLegislative Liaison		10070 72 00-000-00-01		,	
38 40070-10-40-000-001 Human Services Substance Abuse Division 39 40070-10-76-100-00-01 Human Services Associate Director for Hospital Operations 40 40070-20-06-206-00-61 Public Health Regional Health Officer, Champaign 41 00501-25-04-000-02-01 Revenue Legislative Liaison	37	26908-10-76-000-00-01	Human Services	Director, Mental Health	
39 40070-10-76-100-00-01 Human Services Associate Director for Hospital Operations 40 40070-20-06-206-00-61 Public Health Regional Health Officer, Champaign 41 00501-25-04-000-02-01 Revenue Legislative Liaison	30	40070 10 40 000 00 01	Human Carriage	Manager, Alcoholism and	
40 40070-20-06-206-00-61 Human Services Operations 40 40070-20-06-206-00-61 Public Health Regional Health Officer, Champaign 41 00501-25-04-000-02-01 Revenue Legislative Liaison	30	+00/0-10-40-000-00-01	Truman Services	Substance Abuse Division	
40 40070-20-06-206-00-61 Public Health Regional Health Officer, Champaign 41 00501-25-04-000-02-01 Revenue Legislative Liaison	30	40070-10-76 100 00 01	Human Carvicas	Associate Director for Hospital	
40 40070-20-06-206-00-61 Public Health Champaign 41 00501-25-04-000-02-01 Revenue Legislative Liaison	33		Truman Services	Operations	
Champaign Champaign 41 00501-25-04-000-02-01 Revenue Legislative Liaison	40	40070-20-06-206-00-61	Dublic Health	Regional Health Officer,	
	40	700/0-20-00-200-00-01	i done Health	Champaign	
42 40070-50-37-000-00-03 Workers' Comp Chief of Staff	41	00501-25-04-000-02-01	Revenue	Legislative Liaison	
	42	40070-50-37-000-00-03	Workers' Comp	Chief of Staff	

WILL THE COMMISSION RESCIND THE EXEMPTION FROM JURISDICTION B OF THE PERSONNEL CODE FOR THE FOLLOWING POSITIONS?

- 1. Citizen Response Manager (EPA)
- 2. State Historian/Manager ALPLM Research and Collections (HPA)
- 3. Director, Bureau of Pharmacy and Clinical Support (DHS)
- 4. Legislative Liaison (DOR)
- 5. Deputy Director of Programs (Arts Council)
- 6. Region 7 Property Manager (CMS)
- 7. Property Manager-Transactions-Central and South Regions (CMS)
- 8. Property Management, Transactions & Property Administration (CMS)
- 9. Property Management, Transactions-Chicago and North Regions (CMS)
- 10. Property Management, Transactions and Property Administration Real Property (CMS)
- 11. Deputy Director-Office of Communication and Information (CMS)
- 12. Media Administrator-Aging and Insurance (CMS)
- 13. Media Administrator-Commerce and Economic Opportunity (CMS)
- 14. Media Administrator-CMS and Juvenile Justice (CMS)
- 15. Media Administrator-Environmental Protection (CMS)
- 16. Media Administrator-Financial & Professional Reg. and Revenue (CMS)
- 17. Media Administrator-Human Services (CMS)
- 18. Media Administrator-Human Rights (CMS)
- 19. Media Administrator-Natural Resources (CMS)
- 20. Media Administrator-Corrections (CMS)
- 21. Media Administrator-Corrections (CMS)
- 22. Media Administrator-Labor and Workers' Compensation (CMS)
- 23. Media Administrator-Public Health (CMS)
- 24. Media Administrator-Public Health (CMS)
- 25. Media Administrator-Revenue (CMS)
- 26. Media Administrator-State Fire Marshal (CMS)
- 27. Media Administrator-Healthcare (CMS)
- 28. Media Administrator-Historic Preservation and Capital Dev. (CMS)
- 29. Media Administrator-Healthcare (CMS)
- 30. Media Administrator-Transportation (CMS)
- 31. Media Administrator-Emergency Management (CMS)
- 32. Media Administrator-Veterans' Affairs (CMS)
- 33. Media Administrator-Publications (CMS)
- 34. Media Administrator-Visual Media (CMS)
- 35. Manager, Office of Grants Management (DCEO)
- **36.** Chief Accountability Officer (DCEO)

- 37. Director, Mental Health (DHS)
- 38. Manager, Alcoholism and Substance Abuse Div. (DHS)
- **39.** Associate Director-Hospital Operations (DHS)
- 40. Regional Health Officer, Champaign (DPH)
- 41. Legislative Liaison (DOR)
- 42. Chief of Staff (WCC)

VI. <u>CLASS SPECIFICATIONS</u>

A. Governing Rule – Section 1.45 Classification Plan

The Commission will review the class specifications requiring Commission approval under the Classification Plan and will approve those that meet the requirements of the Personnel Code and Personnel Rules and conform to the following accepted principles of position classification:

- a) The specifications are descriptive of the work being done or that will be done;
- b) Identifiable differentials are set forth among classes that are sufficiently significant to permit the assignment of individual positions to the appropriate class;
- c) Reasonable career promotional opportunities are provided;
- d) The specifications provide a reasonable and valid basis for selection screening by merit examinations;
- e) All requirements of the positions are consistent with classes similar in difficulty, complexity and nature of work.

B. None submitted

WILL THE COMMISSION DISAPPROVE ANY CLASS SPECIFICATIONS RECEIVED BY THE COMMISSION STAFF BUT NOT INCLUDED IN THIS AGENDA TO ALLOW ADEQUATE STUDY?

VII. PERSONNEL RULES

A. Civil Service Commission Governing Rule – Section 1.310 Personnel Rules

The Commission has power to disapprove new rules or amendments to existing rules submitted by the Director of Central Management Services. Such proposed new rules or amendments of existing rules submitted to the Commission shall be accompanied by a report of proceedings attending the prior public hearing required by law with respect to them. If the Commission does not disapprove new rules or any amendment to existing rules within 30 days following the receipt from the Director of Central

Management Services, the new rules or amendments have the force and effect of law after filing by the Director with the Secretary of State.

B. None submitted

WILL THE COMMISSION DISAPPROVE ANY AMENDMENTS TO PERSONNEL RULES RECEIVED BY THE COMMISSION STAFF BUT NOT INCLUDED IN THIS AGENDA TO ALLOW ADEQUATE STUDY?

VIII. MOTION TO CLOSE A PORTION OF THE MEETING

PURSUANT TO SUBSECTIONS 2(c)(1), 2(c)(4), AND 2(c)(11) OF THE OPEN MEETINGS ACT, WILL THE COMMISSION CLOSE A PORTION OF THE MEETING TO CONSIDER APPEALS FILED WITH THE COMMISSION, LITIGATION, AND/OR SPECIFIED EMPLOYMENT MATTERS?

IX. RECONVENE THE REGULAR OPEN MEETING

X. NON-MERIT APPOINTMENT REPORT

The Personnel Code permits non-merit appointments for a limited period of time, i.e., emergency appointments shall not exceed 60 days and shall not be renewed, and positions shall not be filled on a temporary or provisional basis for more than six months out of any twelve-month period. Consecutive non-merit appointments are not violative of the Code; however, they do present a possible evasion of merit principles and should be monitored. Set forth below is the number of consecutive non-merit appointments made by each department. These statistics are from the Department of Central Management Services' Consecutive Non-Merit Appointment Reports.

Agency	3/31/16	4/30/16	4/30/15
Agriculture	1	1	0
Central Management Services	4	6	1
Children and Family Services	1	1	4
Emergency Management Agency	0	1	0
Employment Security	1	3	0
Financial and Professional Regulation	1	1	0
Healthcare and Family Services	3	6	2
Historic Preservation Agency	0	1	0
Human Services	11	17	7
Insurance	2	1	0
Natural Resources	6	18	4
State Police	1	1	0
State Retirement Systems	5	6	4
Transportation	5	1	0
Workers Compensation Commission	1	1	0
Totals	42	65	22

XI. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEALS

DA-26-16

Employee	Amanda S. Jones	Appeal Date	12/07/15
Agency	Corrections	Decision Date	05/04/16
Appeal Type	Discharge	Proposal for	Discharge upheld.
ALJ	Andrew Barris	Decision	

DOES THE COMMISSION AFFIRM AND ADOPT THE PROPOSAL FOR DECISION IN THE ABOVE MATTER?

DA-33-16

Employee	Celina R. Lawson	Appeal Date	1/15/16
Agency	Human Services	Decision Date	4/29/16
Appeal Type	Discharge	Proposal for	Discharge upheld.
ALJ	Andrew Barris	Decision	

DOES THE COMMISSION AFFIRM AND ADOPT THE PROPOSAL FOR DECISION IN THE ABOVE MATTER?

XII. APPEALS TERMINATED WITHOUT DECISION ON THE MERITS

S-37-16

Employee	Leah Gibbs	Appeal Date	2/27/16
Agency	Human Services	Decision Date	4/25/16
Appeal Type	Suspension	Proposal for	Dismissed; withdrawn.
ALJ	Andrew Barris	Decision	

DA-39-16

Employee	Michael K. Whitmore	Appeal Date	3/15/16
Agency	Human Services	Decision Date	4/27/16
Appeal Type	Discharge	Proposal for	Dismissed; agency
ALJ	Andrew Barris	Decision	withdrew charges.

DA-44-16

Employee	LeeAnne Kinsella	Appeal Date	4/12/16
Agency	Environmental Protection	Decision Date	4/25/16
Appeal Type	Discharge	Proposal for	Dismissed; settled.
ALJ	Andrew Barris	Decision	

DA-46-16

Employee	Donald Hill, Jr.	Appeal Date	4/26/16
Agency	Human Services	Decision Date	5/09/16
Appeal Type	Discharge	Proposal for	Dismissed; withdrawn.
ALJ	Andrew Barris	Decision	

DA-50-16

Employee	Wade H. Pamon	Appeal Date	5/05/16
Agency	Insurance	Decision Date	5/09/16
Appeal Type	Discharge	Proposal for	Dismissed; withdrawn.
ALJ	Daniel Stralka	Decision	

DOES THE COMMISSION AFFIRM AND ADOPT THE PROPOSALS FOR DECISION IN THE ABOVE MATTERS?

XIII. STAFF REPORT

XIV. ANNOUNCEMENT OF NEXT REGULAR OPEN MEETING

The next regular open meeting is to be held at 11:00 a.m. on Friday, June 17, 2016 at the Commission's Chicago office.

XV. MOTION TO ADJOURN